

# GENERAL REGISTRATION INFORMATION

## HOTEL ACCOMMODATION

A limited number of rooms have been reserved at the Langham Hotel and Saint Georges Hotel for the nights of November 16 -18 inclusive.

### Langham Hotel

#### 1c Portland Place

Regent Street, London, W1B 1JA

Tel: +44 (0) 20 7636 1000 Fax: +44 (0) 20 7323 2340

Email: [lon.info@langhamhotels.com](mailto:lon.info@langhamhotels.com)

Website: <http://london.langhamhotels.co.uk/>

The following rate is per room, per night and exclusive of continental breakfast, service charges and Value Added Tax at the prevailing 17.5%.

**Superior Guest room: £225**

To make your reservation please call the hotel's Reservations Department on +44 (0) 207 973 7503 quoting INTE161108. Guests will need to provide a form of guarantee (credit card) at the time of booking.

Guaranteed bookings can be cancelled or changed no later than 4pm on the day of arrival. In case of late cancellation the guest will be subject to a late cancellation fee equal to the first nights stay. Please note that any reservation made after the 23 October 2008 will be subject to availability and cannot be guaranteed at the special IBA rate.

### Saint Georges Hotel

#### Langham Place

Regent Street, London, W1B 2QS

Tel: +44 (0) 207 580 0111 Fax: +44 (0) 207 436 7997

Email: [reservations@saintgeorghotel.com](mailto:reservations@saintgeorghotel.com)

Website: [www.saintgeorghotel.com](http://www.saintgeorghotel.com)

The following rates are per room, per night and inclusive of continental breakfast, and Value Added Tax. Exclusive of service charges.

**Standard single room: £135 and**

**Standard double room: £145**

To make your reservation please call the hotel on +44 (0) 207 580 0111 from Monday to Friday between 0930 – 1700 quoting #149373. Guests will need to provide a form of guarantee (credit card) at the time of booking.

Guaranteed bookings can be cancelled or changed no later than 72 hours prior to arrival. In case of late cancellation, no show, late arrival or early departure, the guest will be subject to a late cancellation fee equal to the first nights stay.

Please note that any reservation made after the October 20, 2008 will be subject to availability and cannot be guaranteed at the special IBA rate.

As a limited number of rooms have been blocked at the hotels, availability cannot be guaranteed once the room block is full.

Delegates are responsible for making accommodation reservations directly with the selected hotel and entering into an agreement with the hotel regarding credit card guarantees, cancellation terms and conditions, and room rates (should these differ from the special IBA rate). The IBA and IEL cannot accept responsibility for hotel accommodation disputes between a delegate and the hotel.

Both hotels are within walking distance from the Cavendish Conference Centre.

## DISABLED ACCESS

Please notify us if you require special assistance.

## PROMOTIONAL LITERATURE

Please note that no individual or organisation may display or distribute publicity material or other printed matter during the conference, unless by prior arrangement with the IBA or IEL. Organisations and companies wishing to discuss promotional opportunities should contact the Sponsorship department at the IBA ([sponsorship@int-bar.org](mailto:sponsorship@int-bar.org)) or David Winn at IEL ([dwinn@cailaw.org](mailto:dwinn@cailaw.org)).

## SOCIAL PROGRAMME

### Sunday, November 16

**18:30-20:00**

#### Opening Reception

**The London Eye (see program for details)**

**Ticket price: £15**

### Monday, November 17

**19:00-21:30**

#### Conference Reception and Dinner

**The Royal Automobile Club (see program for details)**

**Pall Mall clubhouse**

**Ticket price: £95**

Dinner will be served in the Mountbatten Room.

Dress code: Business Suit

Social event ticket reservations cannot be guaranteed unless payment has been received before Monday, November 10, subject to availability.

## CONTINUING PROFESSIONAL DEVELOPMENT/ CONTINUING LEGAL EDUCATION

For delegates from countries and U.S. states where CPD/CLE is mandatory, the International Bar Association will be pleased to provide a Conference Certificate of Attendance which, subject to the exact CPD/CLE requirements, may be used to obtain the equivalent accreditation in your jurisdiction.

This conference has been accredited for CPD/CLE by the Law Society of England and Wales. Delegates should ask staff at the registration desk for information as to how to obtain the hours.

The organisers may at any time, with or without giving notice, in their absolute discretion and without giving any reason, cancel or postpone the conference, change its venue or any of the other published particulars, or withdraw any invitation to attend. In any case, neither the organisers nor any of their officers, employees, agents, members or representatives shall be liable for any loss, liability, damage or expense suffered or incurred by any person, nor will they return any money paid to them in connection with the conference unless they are satisfied not only that the money in question remains under their control but also that the person who paid it has been unfairly prejudiced (as to which, decision shall be in their sole and unfettered discretion and, when announced, final and conclusive).