

WHO SHOULD ATTEND?

Since the purpose of the College is to provide a forum on advanced ideas in law enforcement administration, applicants are expected to meet one of the following criteria:

- Senior management position in a law enforcement agency
- Graduate of a major national program in law enforcement management (e.g., ILEA's Management College, FBI Academy, SPI's Administrative Officer's Course, NWTI's Command and Staff Course)
- Hold a master's degree in a management-related field
- Other experience will be considered on a case-by-case basis.

COURSE HOURS

On the opening day, registration will begin at 8:00am. Sessions will begin at 8:30am with a dialogue session over lunch and will end at 4:30pm Wednesday, May 5 through Friday, May 7.

COURSE LOCATION

The Center for American and International Law, 5201 Democracy Drive, Plano, Texas, 75024-3561.

HOTEL ACCOMMODATIONS

The cost of lodging is not included in the tuition. Guest rooms are available at the Residence Inn, 50 01 Whitestone Lane, Plano 75024, \$89.00 per night studio or 1-bedroom, plus tax. Full breakfast is included. To assure room availability, contact the Residence Inn directly at 972.473.6761 at least 30 days prior to arrival and ask for the government rate of \$89.00.

NONDISCRIMINATORY POLICY

It is the policy of the Center for American and International Law that no person, on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status shall be discriminated against in educational programs and activities, scholarship programs or admissions.

TUITION CANCELLATION

Tuition, less a \$50 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

Please Note: The Institute utilizes outside mailing lists. If you receive a duplicate of this announcement, please pass it along to an interested colleague.



Please let us know of corrections needed in your mailing address.

THE CENTER FOR AMERICAN AND INTERNATIONAL LAW
5201 Democracy Drive – Plano, Texas 75024

13TH ADVANCED MANAGEMENT COLLEGE

Seminar
on
Leadership

featuring the
**WEST POINT
LEADERSHIP COURSE**

TO BE HELD AT THE
**CENTER FOR AMERICAN AND
INTERNATIONAL LAW**
PLANO, TEXAS

MAY 5-7, 2004

**INSTITUTE FOR
LAW ENFORCEMENT ADMINISTRATION**
(The Center for American and International Law)

5201 Democracy Drive
Plano, Texas 75024
972-244-3430 or 800-409-1090
www.theILEA.org

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13TH ADVANCED MANAGEMENT COLLEGE

Seminar on Leadership

MAY 5-7, 2004

Annually presented, this intensive College is designed for senior administrators. It is intended to be a high-level "think tank." Extensive discussion and debate characterize the sessions in order to explore some of the most pressing concerns of modern law enforcement executives.

THE SESSIONS WILL BE HIGHLIGHTED BY

- Leaders of Character - from the "West Point Way," by CRM Learning
- The Servant as Leader - from the Greenleaf Center for Leadership

SUMMARY OF KEY POINTS

- Theories of Leadership
- Values-based Organizations
- Ethics - Choices between Right and Right
- Communication - Establishing a Climate of Respect
- Teamwork - Building an Environment of Motivation and Appreciation
- Delegating Responsibility - Beyond Giving Orders
- Planning for the Unexpected
- Learning from Failure - Empowerment

CURRICULUM

This professional retreat is for top police administrators who recognize the need for innovative approaches to leadership in the law enforcement community. This program follows the internationally-known Aspen Institute's methodology of text-based *dialogue* about classical and modern writings.

Required readings will be sent to each participant prior to the College. These readings include the 13th Advanced Management College Notebook: Selected Readings; *The Servant as Leader*, by Robert K. Greenleaf; *Character and Cops: Ethics in Policing* by Edwin Delattre; *Leading Change: The Argument for Values-based Leadership*, by James O'Toole.

COLLEGE FACULTY

Daniel P. Carlson, Associate Director of the Institute for Law Enforcement Administration. He joined the Institute in 1992 and he edits the *Ethics Roll Call*. Mr. Carlson is co-author of *Reputable Conduct: Ethical Issues in Policing and Corrections*, and author of *When Cultures Clash: Strategies for Strengthened Police Community Relations*.

David N. James, Chief of Police, Carrollton, Texas, Police Department and formerly with the Dallas Police Department. He holds a B.S. degree from Abilene Christian University and is a graduate of the Institute for Law Enforcement Administration's Management College and of the FBI's National Academy. He writes and teaches on the subject of leadership and serves on the faculty of the Management College.

Gregory Smith, Assistant Director of the Institute for Law Enforcement Administration. He holds a B.S. degree from Ball State University. Prior to joining the Institute in 1998, he served as a training and development specialist for the Baylor University Medical Center Department of Public Safety. His teaching specialties are in the area of multi-cultural education and ethics.

Gary W. Sykes, Ph.D., Director of the Institute for Law Enforcement Administration. A former professor and author in police administration, he holds a Ph.D. in political science from The Pennsylvania State University and attended the Aspen Institute on Ethics in October of 1992.

REGISTRATION - Advanced Management College

Mail, fax or e-mail to: Registrar Phone: 972.244.3405
Institute for Law Enforcement Administration ILEA Phone: 972.244.3430 or 800.409.1090
5201 Democracy Drive Fax: 972.244.3431
Plano, TX 75024 E-Mail: ilea@cailaw.org

Tuition: \$395 members of the Institute for Law Enforcement Administration, \$495 non-members. This includes all instruction, handouts, and luncheons. Lodging and other meals are excluded.

Name/Rank: _____

Agency: _____

Address: _____

City, State, Zip: _____

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TCLEOSE CREDIT: Law enforcement personnel attending this course are eligible for 24 hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) credit.