

COURSE HOURS

On the opening day, registration will begin at 8:00am. Class will begin at 8:30am and will end at 4:30pm Monday through Thursday. Friday's session will begin at 8:30am and will end at 12:00 noon. In order to enhance class discussion and provide opportunities for additional learning, out-of-class readings will be assigned during the week.

COURSE LOCATION

Dallas: Center for American and International Law, 5201 Democracy Drive, Plano, Texas.

Albany: New York State Sheriff's Association headquarters, 27 Elk Street, Albany, New York.

HOTEL ACCOMMODATIONS

The cost of lodging is not included in the tuition.

Dallas: Residence Inn, 5001 Whitestone Lane, Plano 75024, \$89.00 per night studio or 1-bedroom, plus tax. Full breakfast is included. To assure room availability, contact the Residence Inn directly at 972.473.6761 at least 30 days prior to arrival and ask for the government rate of \$89.00.

Albany: Guest rooms are available at the Crowne Plaza, State and Lodge Streets, Albany, at a rate of \$97.00 per night. Contact Irene, New York Sheriff's Association, at 518.434.9091 for reservations.

NONDISCRIMINATORY POLICY

It is the policy of the Center for American and International Law that no person, on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status shall be discriminated against in educational programs and activities, scholarship programs or admissions.

TUITION CANCELLATION

Tuition, less a \$25 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

ILEA MEMBERSHIP

Membership in the ILEA is available to city, county, state and federal law enforcement organizations.

Membership cost is based on the number of sworn and civilian law enforcement personnel in the agency.

Member agencies may send representatives from their organizations to ILEA courses at a reduced tuition rate.

For more information, visit our website at www.theILEA.org or call our office at 972.244.3430 or 800.409.1090.

Please Note: The Institute utilizes outside mailing lists. If you receive a duplicate of this announcement, please pass it along to an interested colleague.



Please let us know of corrections needed in your mailing address.



ETHICS TRAIN-THE-TRAINER

APRIL 26-30, 2004
PLANO, TEXAS

MAY 17-21, 2004
ALBANY, NEW YORK

SEPTEMBER 13-17, 2004
PLANO, TEXAS

DECEMBER 6-10, 2004
PLANO, TEXAS

THE CENTER FOR AMERICAN AND INTERNATIONAL LAW
5201 Democracy Drive – Plano, Texas 75024

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Organization
U.S. Postage
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Dallas, Texas

**INSTITUTE FOR
LAW ENFORCEMENT ADMINISTRATION**
(The Center for American and International Law)

5201 Democracy Drive
Plano, Texas 75024
972-244-3430 or 800-409-1090

www.theILEA.org

ETHICS TRAIN-THE-TRAINER

The Institute for Law Enforcement Administration, a division of The Center for American and International Law (formerly The Southwestern Legal Foundation), is located in the northwestern metropolitan area of Dallas, Texas. Since 1957, it has been nationally recognized as a first rate provider of law enforcement education and training programs.

Successful completion of this four and one-half day program will authorize graduates to present the eight hour Law Enforcement Ethics, the sixteen hour Ethics for Field Training Officers, and four hour In-Service Ethics courses within their own agencies or local/regional academies.

THIS COURSE WILL INCLUDE SUCH TOPICS AS:

- Models for Ethical Decision-making
- Identifying Dilemmas and “Stakeholders”
- The Six Pillars of Character and The Principles of Ethical Policing
- The Condition of Society: What Does it Mean to Policing?
- Higher Standards/Different Standards
- Strategies for Creating a Healthy Ethical Environment
- Understanding the Present through the Classics: Teaching Ethics from Solid Ground

FACULTY

- **Daniel P. Carlson**, Associate Director, Institute for Law Enforcement Administration. A retired Captain from the New York State Police, he joined the Institute in November, 1992, after a distinguished career of 21 years of police service.
- **Daniel T. Primozić**, Assistant Dean of Academic Affairs, Santa Fe (NM) Community College. A specialist in Applied Ethics and Professional Ethics.
- **Gregory Smith**, Assistant Director, Institute for Law Enforcement Administration. He specializes in Applied Ethics, Multi-cultural Education and Social Science.
- **Gary W. Sykes**, Director, Institute for Law Enforcement Administration. A former professor and author in police administration.

Instructor availability will dictate faculty composition at individual courses.

COURSE GRADUATES

Since 1993, the Ethics Train-the-Trainer course has graduated over 7,000 law enforcement trainers. Course graduates have been drawn from 750 agencies across the United States, Canada and Great Britain.

COURSE MATERIALS

Persons successfully completing the Ethics Train-the-Trainer course will receive comprehensive lesson plans for the eight hour Law Enforcement Ethics, the sixteen hour Ethics for Field Training Officers, and the four hour In-Service Ethics courses. In addition, masters of overhead transparencies, a PowerPoint presentation disk, ethics scenarios, an ethics game, and a Student Note-taking Guide will be provided.

WHAT ARE GRADUATES SAYING?

“Very positive... many comment on the quality of the lesson plan and non-judgmental approach... I often hear them say ‘Best in-service training I’ve had... very enriching.’”

“Very positive... lots of class involvement and participation... material is relevant and flows well.”

“The materials speak for themselves... very easy to present.”

“This course is enjoyable to teach... the subject matter is tailor made to create meaningful discussion.”

REGISTRATION - Ethics Train-the-Trainer

Mail, fax or e-mail to:
Institute for Law Enforcement
Administration
5201 Democracy Drive
Plano, TX 75024

Registrar Phone: 972.244.3405
ILEA Phone: 972.244.3430 or
800.409.1090
Fax: 972.244.3431
E-Mail: ilea@cailaw.org

Tuition: \$445 members of the Institute for Law Enforcement Administration, \$545 non-members. This includes all instruction, handouts, and copyrighted teaching materials. Lodging and meals are excluded.

COURSE LOCATION/DATE: _____

Name/Rank: _____

Agency: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail Address: _____

Payment Information

Check enclosed payable to:
The Center for American and International Law
Check# _____ Check Amount _____

Purchase Order attached: # _____

Invoice my agency: Attention _____

Charge to: Master Card Visa
 AMEX Discover

Card Number: _____

Expiration Date: _____

Name on Card: _____

Billing Address (if different from above address): _____

Authorized Signature: _____

**This program is best suited for individuals
with prior training experience.**

TCLEOSE CREDIT: Law enforcement personnel attending this course are eligible for 36 hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) credit.