

TUITION

\$545 non-members, \$445 members of the Institute for Law Enforcement Administration. This includes all instruction and handouts, and copyrighted teaching materials. Lodging and meals are excluded.

SCHEDULE

Daily sessions begin promptly at 7:00am and will end at 3:30pm. Lunch will be on your own.

HOTEL

The cost of housing is not included in the tuition. The following hotel is located near the training facility. To assure room availability, contact the hotel directly and ask for the government rate.

Comfort Inn-Ballston

1211 N. Glebe Road
Arlington, VA 22201
703.247.3399

703.524.8739 Fax

www.choicehotels.com/hotel/va417

NONDISCRIMINATORY POLICY

The Center for American and International Law does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status in educational activities, scholarship programs or admissions.

2004 ILEA PROGRAM SCHEDULE

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|--|------------|
| Advanced Management College | May 5-7 |
| Teaching Diversity Train-the-Trainer | May 10-14 |
| Police Media Relations (Albany, NY) | May 10-12 |
| Ethics Train-the-Trainer (Albany, NY) | May 17-21 |
| A Practical Guide to Litigation-Free Management | May 25-26 |
| School of Police Supervision | June 2-29 |
| Internal Affairs (Albany, NY) | June 14-18 |
| Police Media Relations (San Bernardino, CA) | Sept 8-10 |
| Ethics Train-the-Trainer | Sept 13-17 |
| Police Media Relations | Sept 20-22 |
| Administration & Management of Training | Sept 27-29 |
| School of Police Supervision | Oct 4-29 |
| Internal Affairs (San Bernardino, CA) | Oct 11-15 |
| Ethics Conference | Oct 20-22 |
| Police Executive Development | Nov 1-5 |
| Internal Affairs | Nov 8-12 |
| Ethics Train-the-Trainer (San Bernardino, CA) | Nov 8-12 |
| Teaching Diversity Train-the-Trainer | Nov 15-19 |
| Ethics Train-the-Trainer | Dec 6-10 |

All courses will be held at the ILEA headquarters in Plano, Texas unless noted otherwise.



TEACHING DIVERSITY TRAIN-THE-TRAINER

July 19-23, 2004

Hosted by
**Metropolitan Police Department
Washington, D.C.**

Institute for Law Enforcement Administration

(The Center for American and International Law)

5201 Democracy Drive

Plano, Texas 75024

972.244.3430 ♦ 800.409.1090

www.theILEA.org

Teaching Diversity: Train-the-Trainer

Washington, D.C. ■ July 19-23, 2004

The Institute for Law Enforcement Administration, a division of The Center for American and International Law, will hold the Teaching Diversity: Train-the-Trainer course at the Maurice T. Turner, Jr. Institute of Police Science, 4665 Blue Plains Drive SW, Washington, D.C.

Successful completion of this four and one-half day program will prepare officers academically and practically to conduct cultural diversity training within their organizations and academies.

Our society is in transition, and it is becoming more diverse every day. Employees come from a variety of religious backgrounds, live with disabilities, and share many other characteristics that, for years, were not acknowledged and/or supported in the workplace.

In addition, law enforcement is charged with relating to all segments of the communities they serve in a fair and impartial manner. Therefore, familiarization with communication styles, customs, language and behavior patterns of various cultures, ethnic groups and non-traditional populations will effectively enhance the quality of police services and departmental image. Shared knowledge of various populations will enhance officer safety, an is likely to increase understanding and empathy in the process of improving police-citizen contacts.

COURSE MAIN TOPICS

- Linking multi-cultural education and officer safety
- The demographic shifts in our population
- Communication styles associated with various groups within the United States
- Adult learning in a law enforcement environment
- Police racial profiling and public perceptions
- Creating or maintaining a workplace that welcomes and appreciate differences
- Successful programs and philosophies for teaching cultural diversity
- Establishing, building and maintaining an in-house cultural diversity training program
- The history and psycho-social effects of prejudice, discrimination and racism
- Strategies for teaching cross-cultural communications skills to officers
- Conflict resolution principles
- Strategies for teaching sexual harassment prevention
- Strategies for fostering teams
- Recognizing and affirming all employees
- Strategies for reducing prejudice and discrimination
- In-depth examination and discussion of classic and contemporary diversity-related literature

FACULTY*

Daniel P. Carlson, Associate Director, ILEA. Holds a B.S. degree in Criminal Justice from State University of New York. Mr. Carlson has more than 35 years of police and training experience, and is author of *When Cultures Clash: The Diverse Nature of Police-Community Relations and Suggestions for Improvement* (2001).

James A. Kavina, Supervisory Special Agent, Federal Bureau of Investigation. Holds a B.S. degree in Police Administration and a M.A. degree in Public Administration. Mr. Kavina is responsible for the development and presentation of equal employment opportunity and cultural diversity related training for the Bureau.

Paul A. Pomerville, President, Cultural Contacts Training Institute, Inc., Poulsbo, Washington. Holds a Ph.D. in Intercultural Studies from Fuller Theological Seminary and an M.C.M. in Ministerial Studies from Seattle Pacific University. Mr. Pomerville has more than 40 years of police training and higher education experience.

Gregory Smith, Assistant Director, ILEA. Holds a B.S. degree in Social Science, with a specialization in Multi-Cultural Education from Ball State University. Mr. Smith has more than 20 years of law enforcement, military and teaching experience.

Gary W. Sykes, Director, ILEA. Holds a B.A., M.A., Ph.D. in Political Science from The Pennsylvania State University; former professor in the University of Louisville School of Justice Administration, The Southern Police Institute and the University of Wisconsin-Superior.

*FACULTY composition based on instructor availability

REGISTRATION

Teaching Diversity: Train-the-Trainer, July 19-23, 2004

Mail, fax or e-mail to:
Registrar, Institute for Law
Enforcement Administration
5201 Democracy Drive
Plano, TX 75024

Registrar Phone: 972.244.3405
ILEA Phone: 972.244.3430
ILEA Fax: 972.244.3431
E-mail: ILEA@cailaw.org

TUITION: \$445 ILEA Members, \$545 Non-members. This includes all instruction and handouts, and copyrighted teaching materials. Lodging and meals are excluded.

Name/Rank: _____

Agency: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail Address: _____

Payment Information

- Check enclosed payable to:
The Center for American and International Law

Check# _____ Check Amount _____

- Purchase Order attached: # _____

- Invoice my agency: Attention _____

Charge to: Master Card Visa
 AMEX Discover

Card Number: _____

Expiration Date: _____

Name on Card: _____

Billing Address (if different from above address): _____

Authorized Signature: _____

CANCELLATION POLICY: Tuition, less a \$50 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

NOTE: In an effort to avoid D.C. traffic congestion,
classes will run 7:00am until 3:30pm.