

The Institute for Law Enforcement Administration  
(formerly The Southwestern Law Enforcement Institute)  
of The Center for American and International Law  
(formerly The Southwestern Legal Foundation)



39<sup>th</sup> Annual

# Management College

February 3-March 28, 2003

preparing police managers for the future

The College will —

★ **Focus**  
on the most recent  
management theories  
and topics, empha-  
sizing process  
analysis and customer  
service.


★ **Challenge**  
participants with  
progressive thinking  
and innovative  
presentations about law  
enforcement manage-  
ment.

★ **Revolve**  
around off-campus  
consulting projects  
with local agencies.

# 39<sup>th</sup> Annual Management College

The College is an intensive eight-week program for senior level managers and administrators in law enforcement. It is university-based, challenging and prepares law enforcement personnel for leadership in the complex world of public executives. The focus of the course is on managing for community and customer-oriented results in police organizations. Nationally known faculty, including academicians and practitioners, cover a wide range of topics and issues related to public and business administration. Many graduates of the College are senior executives and police chiefs at local, state and federal levels of the law enforcement community.

## Registration/Course Hours



Registration will begin at 8:00am in the lobby of The Center for American and International Law. Refreshments will be available from 8-8:30am. Daily sessions will begin promptly at 8:30am and will end at 3:30pm with a one-hour lunch break. On the concluding day of the program, a graduation luncheon will be held at 12:00 noon.



## Course Materials

The classroom presentations will be supplemented by extensive written materials that will be distributed throughout the program. Classroom books, materials and supplies cost an additional \$200.00.



## TCLEOSE Credit

The Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) will recognize 240 hours of in-service credit for this course.



## College Faculty 2002



### Tory Caeti, Ph.D.

Assistant Professor, University of North Texas, Denton, Texas



### Daniel P. Carlson

Associate Director, ILEA



### Jeff Chamberlain

Attorney at Law, Chamberlain & Kaufman, Albany, New York



### Eric Fritsch, Ph.D.

Assistant Professor, University of North Texas, Denton, Texas



### David N. James

Chief, Carrollton Police Department, Texas



### Charles A. Rohre

Senior Consultant, Ralph Andersen & Associates, Dallas, Texas



### Gregory Smith

Lecturer, ILEA



### Gary W. Sykes, Ph.D.

Director, ILEA



### Robert W. Taylor, Ph.D.

Chair, Department of Criminal Justice, University of North Texas, Denton, Texas

## Mission Statement

The Management College is a university-level course designed to encourage the professional development of mid to upper-level law enforcement personnel. Its curriculum promotes the thinking skills of analysis, of synthesis and of critical evaluation.



The Management College experience prepares individuals to take part in:

- Providing leadership in their departments on problem solving and management issues.
- Applying progressive and innovative management approaches to their agencies.
- Communicating, both to their colleagues and to the public, plans and programs for change and improvement of police services.
- Growing professionally and personally as a police manager and as a stepping-stone towards top leadership.
- Gaining professional knowledge as a life-long learner and acquiring critical thinking skills about the future of law enforcement.

## Housing



Out-of-area participants may be interested in the rental of a fully furnished corporate apartment. The apartment community offers a swimming pool(s), heated spa, fitness center, limited access entry gates and covered parking. Please contact Ms. Pam Hooper at 972/664-3475 for further housing details.

## Sample Cost Estimate

	Member	Non-member
Tuition	1190	1490
Books	200	200
Housing:		
1 <sup>st</sup> Month	1000*	1000*
2 <sup>nd</sup> Month	1000*	1000*
<b>Total</b>	<b>3390</b>	<b>3690</b>

\*Based on sharing a fully furnished, fully equipped kitchen, two bedroom/two bath corporate apartment. The cost for renting a one-bedroom apartment is approximately \$1800 for 30 days. Travel and meals are extra.

# Preparing police managers for the future

## Specialized Course Topics



In addition to the regular faculty, nationally known guest lecturers including writers, scholars and administrators will discuss the following

specialized topics:

- Tools for Continuous Improvement
- Communication in Organizations
- Community-based Management
- Community Problem-solving
- Teambuilding Strategies
- Liability Issues for Managers
- Ethics in Law Enforcement
- Leadership
- Managing Media Relations
- Managing for Performance
- Budget Strategies

## Miscellaneous

Dress for the College is business casual with the exception of three occasions – class pictures, presentations and graduation. On these occasions we ask that you dress in business attire.

Please keep in mind that Dallas area weather can be unpredictable with average temperatures ranging from 35° - 59°.

Limited computer facilities are accessible to students; however, out-of-area participants may want to bring their own equipment to assist in the completion of assignments.



Management College public speaking forum.

## REGISTRATION FORM

### 39<sup>th</sup> Annual Management College — February 3-March 28, 2003

#### Mail, fax or e-mail to:

Registrar  
The Center for American and International Law  
(formerly The Southwestern Legal Foundation)  
P. O. Box 830707– Richardson, Texas 75083-0707

Registrar Telephone: 972.664.3468  
ILEA Office Telephone: 972.664.3471  
Fax: 972.699.7172  
E-mail: ilea@cailaw.org

**Tuition:** \$1490 nonmembers, \$1190 members of the Southwestern Law Enforcement Institute. This includes all instruction and a graduation luncheon. Lodging and other meals are excluded. **In addition, a \$200 fee will be charged for books, materials and supplies.**

NAME/RANK \_\_\_\_\_

AGENCY/FIRM \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

\*SOCIAL SECURITY NO. \_\_\_\_\_ \*BIRTHDATE \_\_\_\_\_

*\*Required for training credit through the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE)*

**Tuition may be paid by VISA®, MasterCard®, American Express® or Discover®**

Credit Card:     Mastercard     VISA     American Express     Discover

Card No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address (if different than above address) \_\_\_\_\_

## Information for Air Travelers

Most interstate flights into the Dallas/Fort Worth area land at the Dallas/Fort Worth International Airport, about twenty miles from the Institute. The Super Shuttle runs from the airport directly to the hotel. Schedules, rate information and tickets are available at each terminal. The Super Shuttle also services Love Field Airport.

## Nondiscriminatory Policy

It is the policy of The Center for American and International Law (formerly the Southwestern Legal Foundation) that no person, on the basis of race, color, religion, national origin or ancestry, age or handicap, shall be discriminated against in educational programs and activities, scholarship programs or admissions.

## Tuition Cancellation

Tuition, less a \$50 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

## Memberships and Tuition Fees

There are two levels of tuition for all programs. Departments that join the Institute paying an initial fee and annual membership dues (based on agency size) are entitled to significantly reduced tuition rates. Membership applications and information can be obtained by contacting the Director's office.

## Scholarships

Tuition scholarships are available on a limited basis to help defray costs. Please contact Dr. Gary W. Sykes, Director, at 972.664.3471 to obtain an application and/or information.

**Persons with a disability** who need special accommodations to attend a program, please contact Ms. Angie Spence at 972.664.3471 no later than ten (10) working days prior to the program so that necessary arrangements can be made.

**Visit our website**  
<http://www.theLEA.org>

## THE CENTER FOR AMERICAN AND INTERNATIONAL LAW

(formerly The Southwestern Legal Foundation)

## THE INSTITUTE FOR LAW ENFORCEMENT ADMINISTRATION

**5201 Democracy Drive  
Plano, Texas 75024**

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