



PREPARING FOR LEADERSHIP APRIL 2-4, 2003

APRIL 1-3, 2003

MANAGING SPECIAL OPERATIONS

THE CENTER FOR AMERICAN AND INTERNATIONAL LAW
5201 Democracy Drive – Plano, Texas 75024

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Please Note: The Institute utilizes outside mailing lists. If you receive a duplicate of this announcement, please pass it along to an interested colleague.

Please let us know of corrections needed in your mailing address.

NONDISCRIMINATORY POLICY

It is the policy of the Center for American and International Law (formerly The Southwestern Legal Foundation) that no person, on the basis of race, color, religion, national origin or ancestry, age or handicap, shall be discriminated against in educational programs and activities, scholarship programs or admissions.

TUITION CANCELLATION

Tuition, less a \$25 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

Persons successfully completing these courses will be eligible for Texas Commission On Law Enforcement Officer Standards and Education (TCLEOSE) credit.

ILEA HEADQUARTERS DRIVING DIRECTIONS

From DFW Airport: Take the North Airport exit. Take 121 North and go approximately 18.5 miles to Legacy Drive. Turn right on Legacy Drive and go 1.5 miles to Parkwood Blvd. Turn right on Parkwood Blvd. and go .4 mile to Tennyson Parkway. Turn left on Tennyson Parkway and go .5 mile to Democracy Drive. We are on the right, on the corner of Democracy Drive and Tennyson Parkway. *From Downtown Dallas:* Go north on the Dallas North Tollway. Take the Springcreek Parkway/Tennyson Parkway exit and drive north on the Dallas North Tollway frontage road. Go through the first stop light and turn right at the next stop light (Tennyson Parkway). Proceed east on Tennyson for .7 mile, and we are on the right, at the corner of Tennyson Parkway and Democracy Drive.

HOTEL ACCOMMODATIONS

The cost of lodging is not included in the tuition. Guest rooms will be available at the Doubletree Hotel, 7120 Dallas Parkway, Plano, TX 75024, at a rate of \$89.00 per night, plus tax. To assure room availability, contact the Doubletree Hotel directly (972.473.6444) at least two weeks prior to arrival and ask for the special Institute for Law Enforcement Administration rate.

MANAGING SPECIAL OPERATIONS

APRIL 1-3, 2003 ★ 8:30 A.M. - 4:30 P.M.

Specialized units in law enforcement function differently than patrol operations and require a specific approach to management. This session provides both management theory and practice to assist senior administrators in oversight of these particular services.

WHO SHOULD ATTEND?

Supervisors and Managers of:

- ★ Tactical or SWAT
- ★ Canine and Dog Tracking Units
- ★ Bicycle and Mounted Patrol
- ★ Drug Task Forces or Street Drug Enforcement Squads
- ★ Motorcycle Units
- ★ Undercover Drug Teams
- ★ Executive Security Details
- ★ Helicopter or Aviation Divisions
- ★ Scales and Speed Enforcement Teams
- ★ Warrant Execution Operations

THIS COURSE WILL ADDRESS SUCH TOPICS AS

- ★ Specialization in Public Organizations
- ★ Differences in Managing Specialized Units and Teams
- ★ Problem Solving in Specialized Units
- ★ Policies for Managing Specialization

FACULTY

Chief Douglas Kowalski, McKinney, Police Department, McKinney Texas. Formerly SWAT Commander and Deputy Chief, Dallas Police Department.

Chief and Superintendent of Public Safety, Manuel Vasquez, Dallas Independent School District. Formerly Executive Assistant Chief, Dallas Police Department.

Associate Director Daniel P. Carlson, Institute for Law Enforcement Administration. Directs the activities of the Center for Law Enforcement Ethics and formerly with the New York State Police Department.

Dr. Gary W. Sykes, Institute for Law Enforcement Administration and formerly professor of justice administration, University of Louisville.

TUITION

\$345/\$295 Non-member/Member

PREPARING FOR LEADERSHIP

APRIL 2-4, 2003 ★ 8:30 A.M. - 4:30 P.M.
(CONCLUDES APRIL 4 AT NOON)

This two-and-a-half day session is a career development workshop designed to assist law enforcement supervisors and managers for the next step into top leadership positions. Participants will be given career information, tools to improve their skills and coaching to increase their chances of success in the highly competitive world of chief executive placement in law enforcement.

WHO SHOULD ATTEND?

- ★ Mid- and senior-level managers who are interested in career advancement.
- ★ Anyone preparing to go through an assessment center.
- ★ Chiefs and executive level personnel who plan to apply for top positions.
- ★ Law enforcement supervisors planning a career path to upper management.

THIS COURSE WILL ADDRESS SUCH TOPICS AS

- ★ How to succeed in building your career.
- ★ What do “head hunters” look for in police chiefs.
- ★ Resume training and review
- ★ Prepare to be assessed
- ★ Management skills inventory
- ★ Interviewing

FACULTY

Chief Albert Hogle, Longboat Key, Florida Police Department. Former chief in Bradenton, Florida and teaches a well-known seminar on “Police Leadership: Keys to Promotion.”

Chief Patrick Oliver, Fairborn, Ohio Police Department. Human diversity and community police trainer for NOBLE and nationally-known seminar trainer for assessment centers.

Charles Rohre, consultant, Ralph Andersen & Associates. Former police chief and executive search consultant for city manager and police CEO positions nation wide.

Dr. Gary W. Sykes, Institute for Law Enforcement Administration and formerly professor of justice administration, University of Louisville.

TUITION

\$345/\$295 Non-member/Member

REGISTRATION

Mail, fax or e-mail to:
Registrar: Institute for Law
Enforcement Administration
5201 Democracy Drive
Plano, TX 75024

Registrar Phone: 972.244.3405
ILEA Phone: 972.244.3430
ILEA Fax: 972.244.3431
E-mail: ILEA@cailaw.org

COURSE TITLE: _____ COURSE DATE: _____

Name/Rank: _____

Agency: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail Address: _____

SSN: _____ DOB: _____

Required information for Texas Commission on Law
Enforcement Standards and Education (TCLEOSE) credit

Payment Information

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NOTE: All Courses will be conducted at the Headquarters of
The Center for American and International Law, 5201 Democracy
Drive, Plano, Texas 75024.