



Institute for  
LAW ENFORCEMENT  
ADMINISTRATION



## Every Employee a Leader: Preparing the next generation of principle-centered champions

### A THREE-DAY SEMINAR TO BUILD AND SHARPEN LAW ENFORCEMENT AND CIVILIAN SUPERVISORY SKILLS

Aimed at current and future leaders, this three-day seminar will provide key principles of leadership, communication and character development that will enhance the ability of all employees to motivate, teach and lead each other in a team-oriented manner to achieve maximum performance. Using a combination of dialogue, practical exercises, case study and research, participants will be exposed to a variety of adult learning models and will become stronger, more confident leaders.

#### Topics

- The Law Enforcement Leadership Compass
- Values-based Leadership
- Aligning Personal and Professional Ethics
- Leadership Styles and Communication
- Principles of Military Leadership (Be-Know-Do)
- Motivation and Managing Conflict
- Building an Organizational Culture of Integrity

#### Who Should Attend?

All-level employees: new supervisors, veteran supervisors interested in “sharpening the saw”; senior officers, sworn and non-sworn employees

#### Faculty

**Roy E. Alston**, Lieutenant, Dallas Police Department. Dr. Alston is a graduate of the United States Military Academy at West Point and earned his doctorate degree from Waldon University. Roy’s passion is motivating and helping others reach their full potential.

**T. Neil Moore**, Director, Institute for Law Enforcement Institute. Neil began his police career with the Fort Wayne Police Department retiring as chief. Prior to joining the Institute, he served as Executive Director of the Indiana Criminal Justice Institute. Dr. Moore received his Doctor of Education degree from Ball State University.

**Gregory Smith**, Associate Director, Institute for Law Enforcement Institute. Prior to joining the Institute he was a Texas Police Officer; served 21 years with the United States Army and the Indiana National Guard. Mr. Smith received his M.A. degree in Sociology from the University of Texas at Arlington.

#### Date, Location and Hours

**October 8-10, 2014**

#### Southlake Police Department

100 East Dove Road / Southlake, TX 76092

8:00am - 5:00pm. Lunch will be on your own.

#### Tuition / Registration

\$295 per person

For additional course and registration details:

[www.theilea.org](http://www.theilea.org)

**Over the course of this program, each participant will develop and take away:**

1. **A personalized leadership philosophy and value system.**
2. **A “snapshot” of their personal and professional leadership style, and insights on the ways in which their style blends or conflicts with others.**
3. **A “road map” of specific personal and organizational steps that can be employed to build or enhance an agency-wide “culture of integrity.”**
4. **A “template” for applying combat-based military leadership principles for law enforcement and civilian working environments..**



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# Every Employee a Leader

## FOUR WAYS TO REGISTER

### ONLINE

[www.theILEA.org](http://www.theILEA.org)  
*credit card only*

### FAX

972.244.3431  
*credit card only*

### PHONE

972.244.3405 or  
800.409.1090  
8:30am-5:00pm CST  
*credit card only*

### MAIL

The Center for  
American and  
International Law  
5201 Democracy Dr  
Plano, TX 75024  
*check or credit card*



**Tuition:** \$295 per registrant

October 8-10, 2014 (Southlake Police Department, TX)

Name/Rank \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

### PAYMENT INFORMATION

Check enclosed payable to: The Center for American and International Law

Purchase order attached: # \_\_\_\_\_

Invoice my agency: Attention \_\_\_\_\_

Charge to:  MC  VISA  AMEX  Discover

Card number \_\_\_\_\_ Exp date \_\_\_\_\_

Name on card \_\_\_\_\_

Billing address (if different from above address) \_\_\_\_\_

**Hours:** 8:00am to 5:00pm

**Cancellation:** Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail cancellation notice to [cburkel@cailaw.org](mailto:cburkel@cailaw.org)). No refunds after this date, although substitutions of attendees for this program are permitted.

**Nondiscriminatory Policy:** The Center for American and International Law does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status in educational activities, scholarship programs or admissions.