Institute for
LAW ENFORCEMENT ADMINISTRATION
THE CENTER FOR AMERICAN AND INTERNATIONAL LAW

Civilian Leadership
Level Two - Supervision

2026
August 24-28

Hosted by Hillsborough County Sheriff's Office
Tampa, Florida

REGISTER NOW
cailaw.org/ilea

EVENT HIGHLIGHTS

- Supervisor Role Identification and Transition
- Employee Motivation and Counseling
- Followership
- Leadership Charisma and Body Language
- Managing Across Generations
- Honoring Boundaries
- Supervising Difficult People
- Accountability

CAILAW.ORG/ILEA
1.972.244.3400

COURSE OVERVIEW

This course is aimed at current and future leaders, specifically non-sworn personnel. This one-week seminar is the first of three parts in the Civilian Leadership Series. This session focuses on team building, enhancing the ability of all employees to motivate, teach and lead each other in a team-oriented manner to achieve maximum performance. Using a combination of dialogue, practical exercises, case study and research, participants will be exposed to a variety of adult learning models to become stronger, more confident leaders.

TOPICS

**Topics and/or instructors may change based on instructor availability.*

- Supervisor Role Identification and Transition
- TCOLE Rules
- Employee Motivation and Counseling
- Followership
- Accountability
- Managing Across Generations
- Honoring Boundaries: Prevention of Sexual Harassment
- Supervising Difficult People
- Leadership Charisma and Body Language

WHO SHOULD ATTEND

All level employees: new supervisors, veteran supervisors interested in “sharpening their saw,” senior officers, sworn and non-sworn employees.

TUITION | LOCATION | TIMES

TUITION

$ 700 ILEA Member | $ 800 ILEA Non-member (Includes all instruction and materials)

LOCATION | TIMES

Hillsborough County Sheriff’s Office
Training Division, Classroom #1
1409 N. Falkenburg Road
Tampa, FL 33619

DAILY 8:30 AM TO 4:30 PM

The Institute for Law Enforcement Administration’s mission is to improve the quality of justice by developing law enforcement leaders and practitioners through premier professional education and technical support.

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REGISTRATION FORM

Civilian Leadership: Level Two | Supervision
August 24 - 28, 2026 • Tampa, Florida

Registration includes all instruction and handouts. Lodging and meals are excluded.

Check applicable box:

ILEA Member ☐ $700

Non-Member ☐ $800

REGISTRATION ROSTER

Your name & contact information will be included on the Registration Roster, unless you indicate otherwise below.

☐ Include only my name & employer/company's name on the roster.
☐ Do not include my name & contact information on the roster.

Name/Rank_____

Agency/Firm_____

Address _____

City, State_____Postal Code_____

Country_____Phone_____

E-mail _____

RACE / ETHNICITY

To assist CAIL in its commitment to inclusivity, diversity and non-discrimination, we invite you to provide the following (optional) information:

☐ Hispanic/Latino ☐ White ☐ Black/African American
☐ Native Hawaiian/Other Pac Island ☐ American Indian/AlaskaNative
☐ Asian ☐ Two or More Races ☐ Decline to Specify

PAYMENT INFORMATION

☐ Check enclosed payable to: The Center for American and International Law
☐ Purchase Order attached#_____
☐ Invoice my agency: Attention:_____
☐ Credit Card: All credit card payments should be made online through the event page or through www.cailaw.org/payment.

GENERAL INFORMATION

CANCELLATION POLICY: Tuition, less a $50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program. Email lgaspar@cailaw.org. After this date, no refunds, but substitution of attendees for this program will be permitted. Registrants not entitled to a refund will receive the course materials online.

NONDISCRIMINATION POLICY: The Center for American and International Law does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status, sexual orientation, gender identity, or any other protected status in educational activities, scholarship programs or admissions.

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ELIGIBILITY POLICY: The Institute for Law Enforcement Administration provides professional education and technical support to the law enforcement community. A registrant in an ILEA program must be a sworn officer; a civilian employee of a law enforcement department; or an employee of a municipal, county or state agency. Anyone interested in attending an ILEA program who does not meet the above standard requirements will need to request advance approval. Such requests will be considered on a case-by-case basis.

PHOTO/AUDIO/VIDEO RELEASE: Registration for or attendance at this event acknowledges consent to be recorded or photographed. We reserve the right to use any photograph/video taken at our events, without the expressed written permission of those included within the photograph/video. We may use the photograph/video in publications or other media material produced, used or contracted including but not limited to: brochures, invitations, books, newspapers, magazines, television, websites, annual reports, newsletters, etc. To ensure the privacy of individuals, images will not be identified using full names or personal identifying information without written approval from the photographed subject.

WAYS TO REGISTER

ONLINE
credit card only
www.cailaw.org

MAIL
check only
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Plano, Texas 75024

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ILEA: ilea@cailaw.org

PHONE
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1.972.244.3404
ILEA: 1.972.244.3430
8:30am-5:00pm Central

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