

## REGISTRATION FORM

### Administration and Management of Training

September 29-October 3, 2014

**Mail to:** Registrar  
Institute for Law Enforcement Administration  
5201 Democracy Drive  
Plano, Texas 75024-3561

Registrar: 972.244.3405  
ILEA Phone: 972.244.3430 or  
800.409.1090  
Fax: 972.244.3431  
E-Mail: [ilea@cailaw.org](mailto:ilea@cailaw.org)

**Tuition:** \$650 members of the Institute for Law Enforcement Administration  
\$750 non-members

This includes all instruction and handouts. Lodging and meals are excluded.

Name/Rank \_\_\_\_\_ Agency/Firm \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

#### Payment Information

☐ Check enclosed payable to: The Center for American and International Law

Check # \_\_\_\_\_ Check Amount \_\_\_\_\_

☐ Purchase Order attached: # \_\_\_\_\_

☐ Invoice my agency: Attention \_\_\_\_\_

Charge to: \_\_\_\_\_ MC \_\_\_\_\_ VISA \_\_\_\_\_ AMEX \_\_\_\_\_ Discover

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address (if different from above address) \_\_\_\_\_

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Authorized Signature \_\_\_\_\_

**Registration:** 8:30 am to 4:30 pm Monday-Thursday; 8:30 am to 12:00noon Friday

**Cancellation:** Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail cancellation notice to [lgaspar@cailaw.org](mailto:lgaspar@cailaw.org)) No refunds after this date, although substitutions of attendees for this program are permitted. Registrants not entitled to a refund will receive course materials, with the exception of copyrighted items.

**Nondiscriminatory Policy:** The Center for American and International Law does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status in educational activities, scholarship programs or admissions.

**WEB**